



## **TELECOMMUNICATION SYSTEM INSTALLED**

Shelton State has recently completed the planning, purchasing and evaluation of a microwave communication system which employs the latest in modern technology. This communications system will allow simultaneous transmission and reception of voice, data (computer information) and video (television) between the Skyland Blvd. and 15th Street Campuses.

The microwave will allow the college to dispense with a lease line arrangement with South Central Bell which is presently responsible for linking the Skyland and 15th Street Campuses. The microwave will save the college more than \$1,000.00 a month in related expenses.

The system will also allow an instructor in classroom 311 on the Skyland Campus to teach an interactive class with the classroom adjacent to the library on the 15th Street Campus. Through TV monitors and microphones students in both classes will be able to participate equally well. The interactive "distance learning" teaching program will begin operation during the spring quarter.

## **SUCCESS CENTER - 15TH STREET**

A "Student Success Center" will open to students on our 15th Street Campus at the beginning of the Spring Quarter. Tutors, computers and specialized educational computer software will be available to students needing assistance in writing, reading, and math.

The center will open March 11 for training employees and tutors and on March 18th it will open to all students of Shelton State. Employees of the college are invited to visit the center located in room 103 of the Learning Resource Center.

## **DID YOU KNOW...**

That Rick Shelton will soon have one of his books published. Rick writes children's stories for people of all ages. Congratulations Rick!

## **NEW EMPLOYEES**

The college would like to welcome Diane Johnson and Betty Hubbert to the Shelton State family. Both are employed in the Business Office.



The following people had friends and/or family serving in DESERT STORM. Please express your thanks to these people for fighting to protect us and the world.

Ruth Sullivan had a son participating.  
John Christian had three sons participating  
Bonnie Sabbagh had a son participating  
Loretta Jones had a nephew participating  
Inez Hester had a nephew participating  
Betty Jennings had a nephew participating  
Kaye Mitchell had a nephew participating  
Gail Phillips had a son-in-law participating

## **RECYCLING AT SSCC**

This past summer at Dr. Umphrey's request a recycling program was started at the college. The ecology club with Dr. Albritton and Carol Johnson assisted in the initial efforts.

There are over 30 brown and green containers placed around the campus to recycle aluminum cans. The college has to date recycled about 300 lbs. recycling cans is only a first step in a comprehensive program to reduce, reuse, and recycle materials here at the college.

There is an ad-hoc committee being formed to look at the recycling issues on campus and if you are interested in helping out or have some ideas, please get in touch with Bruce Bizzoco at 2250.

FACT: Every office worker in America generates 1.5 lbs of paper garbage every day. If applied to SSCC that is 285 lbs a day or 1,425 lbs a week!

FACT: Aluminum cans are the only recyclable material that is recycled into the same form repeatedly. On average it takes an aluminum can 18 days to go from soda can to scrap and then back to soda can.

## **NEW ADDITIONS**

Kayla Chastine was born to Mr. and Mrs. Jeff Chastine on March 7th at 7:03a.m. Mother, child, and father are all doing fine.



**INSURANCE COVERAGE**

Several important changes will be made to your insurance coverage during the next couple of months. These changes are listed below.

Beginning April 1, all employees covered under PEEHIP will receive free basic dental insurance. You may want to consider discontinuing your supplemental coverage in the fall. Consider all the options first.

Screening for breast cancer will be paid, one screening every ten years for those 30-39 years of age; one screening every two years for those 40-49; and one every year for those age 50 and over.

Extended coverage, on a case-by-case basis, for trauma and rehabilitation services.

**TUITION WAIVER FOR STAFF?**

The Board of Education has received the sabbatical leave policy and tuition waiver proposal from the Postsecondary Policy Committee. It is now up to the Board to approve or disapprove these two policies. Please take a few moments and write a letter to your State Board member requesting that he approve these two proposals. Your representative and his address is listed below:

**Honorable Victor Poole**  
**P.O. Box 207**  
**Moundville, AL 35474**

The tuition waiver for postsecondary employees is a program designed for all two-year college employees that are full-time, and their dependents. This program will be coordinated by each state two-year college for employees within that school. The program was designed to broaden professional skills, provide eligible employees with an opportunity for personal growth, to deal with stress and job burnout, and to attract and keep excellent employees.

If you have any questions concerning the sabbatical leave and tuition waiver for postsecondary employees, please call Dee Gossett at 205-991-8543.

**ESPO REMINDER**

All employees of the college should keep the following tips from the Professional Rights & Responsibilities Committee in mind as they perform their daily tasks.

1. Document everything . . . by keeping a written record of any situation(s) which could impact on your job, you protect yourself should any action be taken against you later.
2. Become familiar with policies . . . just as ignorance is no excuse for breaking the law, it is no excuse for violating a policy. Policy manuals are located in the library and the President's office.
3. Know your liability. The instructor is directly responsible if a school policy is violated, even if a supervisor allows it.
4. Understand the grievance process. A grievance is a complaint filed by an employee against a policy, procedure, or regulation. Grievances are not filed against a person.
5. Representation is your right as a member of ESPO. Always remember that you have the service of your local leadership and UniServ director, Dee Gossett as your representatives at any level of the grievance process.

**SCHOOL CLOSURE DAYS**

Shelton State will be closed for the AEA holidays on Thursday, March 28 and Friday, March 29.

**EMPLOYEE PROFILE:****THE SHELTON STATE FAMILY**

**Judy Holland**, secretary to Dean Kynard, has been employed with Shelton State since May 1977. Her daily responsibilities include working with class schedules, and helping with the curriculum. She also works with Betty Jennings in coordinating the activities of their work areas. Prior to joining Shelton State, Judy worked at the Southern Region School Board – Research and Training Center for two years.

Married to **Terry Holland**, an employee with Uniroyal Goodrich, Judy has two children, Haley and Caroline. Haley is the oldest at nine years old, followed by Caroline at four months old.

When asked what she liked to do after work, Judy replied, "I like to go home and fall asleep on the couch." Judy also likes to do crafts and water ski. Judy is a member of the Carroll's Creek Baptist Church.

Judy says that in the future she plans to return to school and get her degree in education.

**LARGEST ONE DAY REGISTRATION**

On March 7, the college registered more students in one day than ever before. Over 1,050 students registered. This is an average of 151 students per hour or 2 students per minute.